

- p. An Ordinance appropriating the sum of \$1,500.00 from the Community Safety and Empowerment budget and donating same to the Knoxville Area Urban League in support of the 2025 National Achievers Society Sneaker Ball, an event that celebrates and affirms the academic, social, and personal achievements of high-achieving students in grades 10-12.



**CITY OF KNOXVILLE, TENNESSEE**

**City Council**

**AGENDA INFORMATION SHEET**

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**AGENDA DATE:** May 27, 2025

**DEPARTMENT:** Office of Community Safety and Empowerment

**DIRECTOR or DESIGNEE:** LaKenya Middlebrook

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**AGENDA SUMMARY**

An Ordinance appropriating the sum of \$1,500.00 from the Community Safety and Empowerment budget and donating same to the Knoxville Area Urban League in support of the 2025 National Achievers Society Sneaker Ball, an event that celebrates and affirms the academic, social, and personal achievements of high-achieving students in grades 10-12.

**COUNCIL DISTRICT(S) AFFECTED**

All Districts

**BACKGROUND**

The Sneaker Ball is an annual, community-centered celebration hosted by the Knoxville Area Urban League to honor the achievements of their current NAS (National Achievers Society) scholars, with a special emphasis on graduating seniors. Intended for students, families, mentors, and community stakeholders, the Sneaker Ball serves as a College Signing Day and year-end recognition. It provides a platform for scholars to share their journeys, uplift their accomplishments, and demonstrate the program's impact through their lived experiences.

**ESTIMATED PROJECT SCHEDULE**

May 18, 2025

**PRIOR ACTION/REVIEW**

Approved on first reading at the 5/13/2025 regular meeting by vote of 7-0.

**FISCAL INFORMATION**

\$1,500.00 to be funded from 000100.011116.8950.0839 Office of Community Safety and Empowerment budget and administered by Office of Community Safety and Empowerment Staff.

# ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE COUNCIL OF THE CITY OF KNOXVILLE APPROPRIATING THE SUM OF \$1,500.00 FROM THE COMMUNITY SAFETY AND EMPOWERMENT BUDGET AND DONATING SAME TO THE KNOXVILLE AREA URBAN LEAGUE IN SUPPORT OF THE 2025 NATIONAL ACHIEVERS SOCIETY SNEAKER BALL, AN EVENT THAT CELEBRATES AND AFFIRMS THE ACADEMIC, SOCIAL, AND PERSONAL ACHIEVEMENTS OF HIGH-ACHIEVING STUDENTS IN GRADES 10-12.

ORDINANCE NO: \_\_\_\_\_

REQUESTED BY: Community Empowerment

PREPARED BY: Law Dept.

APPROVED ON 1<sup>ST</sup>

READING: \_\_\_\_\_

APPROVED ON 2<sup>ND</sup>

READING: \_\_\_\_\_

APPROVED AS AN EMERGENCY

MEASURE: \_\_\_\_\_

MINUTE BOOK: \_\_\_\_\_ PAGE \_\_\_\_\_

**WHEREAS**, the Sneaker Ball is an annual, community-centered celebration hosted by the Knoxville Area Urban League to honor the achievements of their current NAS (National Achievers Society) scholars, with a special emphasis on graduating seniors; and

**WHEREAS**, intended for students, families, mentors, and community stakeholders, the Sneaker Ball serves as a College Signing Day and year-end recognition; and

**WHEREAS**, it provides a platform for scholars to share their journeys, uplift their accomplishments, and demonstrate the program's impact through their lived experiences; and

**WHEREAS**, the Office of Community Safety and Empowerment desires to donate \$1,500.00 in support of said event.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF KNOXVILLE:**

**SECTION 1:** There is hereby appropriated from the funds budgeted for the Office of Community Safety and Empowerment the amount of \$1,500.00, and said sum is hereby donated to the Knoxville Area Urban League in support of the 2025 National Achievers Society Sneaker Ball, an event that celebrates and affirms the academic, social, and personal achievements of high-achieving students in grades 10-12.

**SECTION 2:** This Ordinance shall take effect immediately upon its passage, the public welfare requiring it.

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Presiding Officer of the Council

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City Recorder



## City of Knoxville Office of Community Safety & Empowerment

### 2025 Empower Knox Grant Proposal – Event Funding

**Open Application Window:** November 11, 2024 - May 1, 2025

**Preliminary Review Deadline:** April 28, 2025 at 4:30

**Application Window Closes:** May 1, 2025 before 4:30

#### Section 1: Application Check List

Please submit all of the following. Applications that are missing materials will not be accepted.

- ☒ Completed all Application Questions including Section 1-4 as well as Grant Proposal Sections 5 & 6.
- ☒ **Organization Annual Report or Budget** for applicant organization or fiscal sponsor
- ☒ **Project Budget Form** (please use provided template)
- ☒ **W-9** for applicant organization or fiscal sponsor - <https://www.irs.gov/forms-pubs/about-form-w-9>
- ☒ **IRS 501c3 Tax Exempt Designation Letter** for applicant organization or fiscal sponsor
- ☒ **Currently registered with TN Secretary of State** or registration exemption letter from the State of TN for applicant or fiscal sponsor. See <https://tncab.sos.tn.gov/portal/registered-charities-search>
- ☐ (If using a fiscal sponsor) **Letter from Fiscal Sponsor** acknowledging intent to serve in that capacity

#### Section 2: Applicant Information

Organization Name: Knoxville Area Urban League Current Date: 4/23/2025  
Contact Name: Carly Hammonds Position held by contact: Director of Education & Youth Services  
Contact Email: chammonds@thekaul.org Phone Number: 865-524-5511  
Physical Address: 1514 E. Fifth Avenue, Knoxville, TN 37917  
(If Different) Mailing Address: \_\_\_\_\_

#### Section 3: Applicant Details

1.) Current Legal Business Status: *(Select only one)*

☒ 501c(3): If 501c(3), applicant is registered with the [State of TN as a Charitable Organization](#).  
Please provide Registration No. \_\_\_\_\_

☐ Community-Based Organization (CBO) - Not an active 501c3 and/or utilizing a Fiscal Sponsor

(If Applicable) Fiscal Sponsor Name and Contact: \_\_\_\_\_

☐ Other (Local Education Agency, Non-Public School, etc): \_\_\_\_\_

2.) Describe the mission of your organization, the populations served, and the services offered. (100 words max)

The Knoxville Area Urban League empowers communities and changes lives by enabling African Americans, other minority groups and the underserved to secure economic self-reliance, parity, power and civil rights. Our NAS (National Achievers Society) program supports

3.) Have you received funding from the City of Knoxville in the past? If yes, list grant type and amount (50 words max)

☒ Yes  
(If yes, list grant and amount)

☐ No

2024 Opportunity Youth Grant: \$28,000, City Operating Grant: \$50,000, City Workforce Grant/RISE: \$70,610

Applicant Organization Name: Knoxville Area Urban League



## City of Knoxville Office of Community Safety & Empowerment

### 2025 Empower Knox Grant Proposal – Event Funding

#### Section 4: Project Budget

1.) Project or Event Title: NAS Sneaker Ball End of Year Celebration

2.) Funding Amount Requested: \$ 1,500

3.) Estimated Project Timeline (Start Date): May 18, 2025 (End Date): May 18, 2025

Line Item	Description/Details	Unit Cost	Quantity	Total Cost
<b>Program Materials</b>				
Decorations	Custom balloon displays (2) and centerpieces (22)			
Entertainment	Marloen Brooks as DJ for event			
Guest Speaker	Honorarium			
Awards and Recognition	Honors stoles, graduation gift (book), supperlatives, service award, etc.			
College/University Pennants	Used for college signing day photo ops. Scholars will sign it as a org. keepsake			
<b>Total Program Materials:</b>				1500
<b>Training &amp; Meeting Supplies and/or Operating Costs</b>				
<b>Total Training, Meeting, and/or Operating Costs:</b>				0
<b>Participant Stipends (if applicable)</b>				
<b>Total Participant Stipends:</b>				0
<b>Personnel and/or Administrative Costs</b>				
<b>Total Personnel and/or Administrative Costs (May not exceed 20% of Total):</b>				0
<b>Total Budget (Should equal Section 4, Question 2 – Total Amount Requested):</b>				1500

Applicant Organization Name: Knoxville Area Urban League



## 2025 Empower Knox Grant Proposal – Event Funding

Please submit all grant application pages including Section 1-4 as well as Section 5 & 6 for each project.

Review the Empower Knox Event Funding Grant Guidelines [here](#).

Funding available from \$500-\$1,500 for direct engagement of youth ages 12-24. Not suitable for fundraising event sponsorships. Event must occur between January 1 and September 15, 2025. Short Answer text boxes will cut off beyond the word count maximum. Answers beyond the maximum may not be considered.

### Section 5: Project Proposal and Focus

- 1.) Event Title: NAS Sneaker Ball End of Year Celebration
- 2.) Funding Amount Requested (up to \$1,500): 1,500
- 3.) Exact or Proposed Event Timeframe (Start Date): May 18, 2025 (End Date): May 18, 2025 (no later September 15, 2025)
- 4.) Number of anticipated youth ages 12-24 directly served by requested funds: 50
- 5.) Please describe your event and the intended audience (150 max)

The Sneaker Ball is an annual, community-centered celebration hosted by the Knoxville Area Urban League to honor the achievements of our current NAS (National Achievers Society) scholars, with a special emphasis on graduating seniors. Blending formal elegance with cultural flair, this semi-formal event invites scholars to showcase their individuality by pairing formalwear

- 6.) How will your event support the Empower Knox mission to *Build Successful Life Outcomes for Knoxville's Youth?* (150 words max)

The Sneaker Ball supports the Empower Knox mission by celebrating and affirming the academic, social, and personal achievements of NAS scholars—high-achieving youth of color in grades 10-12. As a capstone event, it highlights graduating seniors through College Signing Day recognition, reinforcing the value of higher education and goal attainment. Rooted in the Project

### Section 6: Signature and Acknowledgement

- 1.) Reach out via email or phone for more information and assistance with your application or project proposal:

**Questions?**

Emily Norris  
865-215-3524  
enorris@knoxvilletn.gov

- 2.) If you wish, to have your application preliminarily reviewed for completeness:

**Preliminary Application Review Due:**

Monday, April 28, 2025 before 4:30p

- 3.) Submit applications and accompanying documents by email or in-person:

**Final Application Deadline:**

Thursday, May 1, 2025 before 4:30p

*Applications will not be accepted beyond this deadline.*

**Emily Norris**  
Youth Engagement Manager

400 W Main Street, Room 546E  
Knoxville, TN 37902

865-215-3524  
enorris@knoxvilletn.gov

and

**Office of Community Safety & Empowerment**

400 W Main Street, Room 639  
Knoxville, TN 37902

OCSE@knoxvilletn.gov

**KNOXVILLE AREA URBAN LEAGUE**  
**FYE -2024/25**  
**OPERATING BUDGET**

	<b>FYE - 23/24</b>	<b>FYE - 24/25</b>
	<b>Budget</b>	<b>BUDGET</b>
<b>OPERATING REVENUE:</b>		
Revenue from Grants	2,243,337	1,658,961
Interest	30,000	80,000
Memberships & Contributions	50,000	90,000
Other Revenue	12,200	15,450
Special Events	165,000	120,000
<b>TOTAL OPERATING REVENUE</b>	<b>2,500,537</b>	<b>1,964,411</b>
<b>OPERATING EXPENSES:</b>		
Applications & Fees	1,435	1,435
Bad Debt Expense	250	250
Bank/CC Fees & Charges	3,036	3,036
Building & Grounds	63,121	62,721
Conferences & Training	15,200	19,200
Dues and Memberships	5,075	5,575
Equipment Rental	4,828	3,600
Technology	58,668	60,868
Insurance	49,007	48,507
Marketing & Advertising	11,700	16,900
Meals Expense	25,000	27,950
Personnel Benefits	92,485	82,585
Salaries & Taxes	1,209,741	1,005,878
Postage & Shipping	1,800	1,800
Printing & Publications	4,450	4,950
Professional Fees	90,000	80,000
Recognition & Benevolence	500	500
Support for Individuals	696,326	469,931
Awards & Recognition	15,000	15,000
Supplies	8,500	10,000
Travel	46,750	42,600
Miscellaneous Expenses	500	1,125
<b>TOTAL OPERATING EXPENSES</b>	<b>2,403,372</b>	<b>1,964,411</b>
<b>TOTAL REVENUE LESS EXPENSES</b>	<b>97,165</b>	<b>0</b>



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>KNOXVILLE AREA URBAN LEAGUE</b>	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>1514 EAST FIFTH AVENUE</b> <b>6</b> City, state, and ZIP code <b>KNOXVILLE, TN 37917</b> <b>7</b> List account number(s) here (optional)	<b>Requester's name and address (optional)</b>

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>										
			-				-			
<b>or</b>										
<b>Employer identification number</b>										
6	2		-	0	7	9	7	2	9	3

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person</b> 	<b>Date</b> <b>4/28/2025</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



STATE OF TENNESSEE  
DEPARTMENT OF REVENUE

**Exemption Authorization**

June 1, 2023

KNOXVILLE AREA URBAN LEAGUE  
1514 E 5TH AVE  
KNOXVILLE TN 37917-7801

Letter ID: L1226165312

RE: Sales and Use Tax Exempt Organizations or Institutions Certificate of Exemption

The Tennessee Department of Revenue has issued this exemption certificate in accordance with Tenn. Code Ann. § 67-6-322 or § 56-25-504 for the educational, religious, historical, or charitable non-profit organization or institution named on the enclosed certificate. This organization or institution qualifies for the authority to make sales and use tax exempt purchases of goods and services that it will use, consume or give away. This authorization for exemption does not extend to sales tax that the organization must collect or pay on its regular sales of goods or taxable services.

**This authorization for exemption is limited to sales made directly to the referenced organization. This exemption certificate may not be used for sales made to individuals paying with personal checks or personal debit or credit cards, even if the individual is a representative or employee of the organization, and he or she will be reimbursed for the purchase. Sellers must refuse to accept the certificate when the sale is made to someone other than the organization.**

**This exemption certificate may not be used to make purchases without the payment of sales and use tax for other locations and may not be transferred to or used by any other person.**

The taxpayer must furnish its supplier(s) at the time of purchase with a **COPY** of the enclosed certificate with the lower portion properly completed. The original certificate should be retained **for copy purposes**. The supplier must maintain a file copy as evidence of the sales tax exemption.

A handwritten signature in cursive script, reading "David Gerregano", is positioned above the printed name and title.

David Gerregano  
Commissioner of Revenue



**STATE OF TENNESSEE  
DEPARTMENT OF REVENUE**

KNOXVILLE AREA URBAN LEAGUE  
1514 E 5TH AVE  
KNOXVILLE TN 37917-7801

**Effective Date:** July 1, 2023  
**Expiration Date:** June 30, 2027  
**Account No:** 1000325243-SLC  
**Exemption No:** 1422618880  
**Facility Address:**  
KNOXVILLE AREA URBAN LEAGUE  
1514 E 5TH AVE  
KNOXVILLE TN 37917-7801

**Exempt Organizations or Institutions  
Sales and Use Tax Certificate of Exemption**

This organization or institution qualifies for the authority to make sales and use tax exempt purchases of goods and services that it will use, consume or give away.

This authorization for exemption is limited to sales made directly to the referenced organization. This exemption certificate may not be used for sales made to individuals paying with personal checks or personal debit or credit cards, even if the individual is a representative or employee of the organization, and he or she will be reimbursed for the purchase. Sellers must refuse to accept the certificate when the sale is made to someone other than the organization.

This exemption certificate may not be used to make purchases without the payment of sales and use tax for other locations and may not be transferred to or used by any other person.

Ensure this lower portion is properly completed and signed before presenting to a vendor.

*Seller's Name*

*Seller's Address (City & State)*

I, \_\_\_\_\_, as an authorized representative of the taxpayer named above, affirm that the purchases qualify for the exemption and will be used at the location of the facility address referenced above. Under penalty of perjury, I affirm this to be a true and correct statement.

*Print Name of Authorized Representative*

*Signature of Authorized Representative*

*Date*

The supplier must maintain a copy of this document as evidence of the sales tax exemption.