

- z. A Resolution authorizing the City to enter into an amendment to an agreement accepting Continuum of Care (CoC) Planning Grant Funds from the US Department of Housing and Urban Development (HUD) allowing HUD to divert grant funds directly to the Knoxville Knox County Office of Housing Stability (OHS) as a CoC Replacement Recipient.



**CITY OF KNOXVILLE, TENNESSEE**

**City Council**

**AGENDA INFORMATION SHEET**

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**AGENDA DATE:** April 29, 2025

**DEPARTMENT:** Housing and Neighborhood Development Department

**DIRECTOR or DESIGNEE:** Kevin DuBose

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**AGENDA SUMMARY** A resolution authorizing the City to enter into an amendment to an agreement accepting Continuum of Care (CoC) Planning Grant Funds from the US Department of Housing and Urban Development (HUD) allowing HUD to divert grant funds directly to the Knoxville Knox County Office of Housing Stability (OHS) as a CoC Replacement Recipient.

**COUNCIL DISTRICT(S) AFFECTED** All Districts

**BACKGROUND** On August 22, 2023, City Council passed a resolution authorizing the Mayor to execute any and all documents necessary to apply for and accept Continuum of Care (CoC) funds from the US Department of Housing and Urban Development (HUD) in the amount of \$105,072.00. The City applied for and was subsequently awarded these funds in the form of a CoC Planning Grant. In the intervening time, the City has worked with the Knoxville Knox County Office of Housing Stability (OHS) and HUD to transfer the city's status as designated "Collaborative Applicant" for the Knoxville-Knox County CoC to OHS, and this process has now been finalized. As such, it is the desire of all parties to also transfer the acceptance of the CoC Planning Grant funds from the City to OHS, so that the funds and responsibilities for carrying out the Planning Grant agreement will be accomplished through a direct agreement between HUD and OHS. The proposed amendment to the agreement between the City and HUD will facilitate this transfer.

**ESTIMATED PROJECT SCHEDULE** The City will enter into the CoC Planning Grant agreement amendment with HUD upon approval of the resolution.

**PRIOR ACTION/REVIEW** Resolution R-285-2023, approved on August 22, 2023, authorized the Mayor to enter into the original agreement with HUD.

**FISCAL INFORMATION** Acceptance of approximately \$105,072.00 from HUD will be transferred to OHS.

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**PREPARED BY:** Law Department

**APPROVED AS AN EMERGENCY MEASURE:** \_\_\_\_\_

**MINUTE BOOK: \_\_\_\_\_ PAGE \_\_\_\_\_**

**WHEREAS,** it is the desire of all parties to transfer the acceptance of the CoC Planning Grant from the City to OHS, so that the funds and responsibilities for carrying out the Planning

Grant, including the 25% match, are transferred to the OHS through a direct agreement between HUD and OHS; and

**WHEREAS**, to facilitate this transfer, the City's Office on Homelessness requests approval of the execution of a First Amendment to the Grant Agreement; and

**WHEREAS**, City Council desires to authorize the Mayor to execute a First Amendment to Document No. C-25-0141, to change the recipient to the OHS, which will be bound by the terms of the Grant Agreement, including any matching funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KNOXVILLE:**

**SECTION 1:** The Mayor of the City of Knoxville be and hereby is, authorized to execute a First Amendment to Grant Agreement C-25-0141, in substantially the form attached hereto, so that, as of the effective date of said First Amendment, the Knoxville-Knox County Office of Housing Stability will become the replacement recipient of the grant in the amount of \$105,072.00 and will be bound by the terms of the Grant Agreement in place of the City, including responsibility for the 25% local match.

**SECTION 2:** This Resolution shall take effect from and after its passage, the welfare of the City requiring it.

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Presiding Officer of the Council

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Recorder

**Grant Number: TN0452L4J022300**

**Period of Performance: 3/1/2025 to 2/28/2026**

**Recipient Tax ID Number: 62-6000326**

**Replacement Recipient Tax ID: 93-3381927**

**Recipient UEI Number: FJEHNN9JALF8**

**Replacement Recipient UEI Number: FW8QWC5G7781**

## AMENDMENT TO THE CONTINUUM OF CARE GRANT AGREEMENT

This Amendment to Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and **The City of Knoxville**, (the Recipient), of **400 Main Street SW, Knoxville, TN 37902** and **Knoxville-Knox County Office of Housing Stability** (the Replacement Recipient), of **405 Dante Road, Knoxville, TN 37918**.

### RECITALS

1. HUD and the Recipient entered into a Grant Agreement signed by Recipient on \_\_\_\_\_ and HUD on **6/28/2024**, having Grant No. **TN0452L4J022300** (the Grant Agreement).
2. The Recipient will no longer continue to be the Recipient of the Grant Agreement because the Governing board voted to transfer.
3. The Replacement Recipient has submitted evidence acceptable to HUD that the Replacement Recipient is eligible to be a recipient of a COC program grant *and meets the capacity criteria in the Notice Of Funding Opportunity under which the grant was awarded*.
4. The Replacement Recipient has submitted to HUD all required Application documents and certifications; and all required Technical Submission documents, including certifications, assurances, information, and documentation required to meet any conditions, which HUD has approved.
5. HUD has determined the Replacement Recipient should assume the obligations of Recipient for the remainder of the term of the Grant Agreement.
6. The parties are desirous of amending the Grant Agreement to change the recipient, so that as of the effective date of this Amendment to the Grant Agreement, Replacement Recipient will be bound by the Grant Agreement in place of Recipient.

## AGREEMENTS

The Grant Agreement is hereby amended as follows:

1. The Recipient is hereby removed as recipient and replaced with the Replacement Recipient, and Replacement Recipient agrees to be bound by the Grant Agreement in place of Recipient.
2. The definition of the term "Application" is amended to include all certifications and documents submitted by the Replacement Recipient to HUD, on the basis of which HUD approved replacing the Recipient with the Replacement Recipient.
3. Notices to the Replacement Recipient shall be directed to **Knoxville-Knox County Office of Housing Stability, 405 Dante Road, Knoxville, TN 37918.**
4. The Replacement Recipient agrees to complete the project as proposed in the Recipient's application.

This Amendment to Grant Agreement constitutes the entire agreement of the parties as to amendment of the Grant Agreement and will become effective only upon the execution hereof by all parties. The remaining terms of the Grant Agreement remain in full force and effect.

The parties, on the dates set forth below their respective signatures, hereby execute this Amendment to Grant Agreement, as follows:

**UNITED STATES OF AMERICA,  
Secretary of Housing and Urban Development**

BY: \_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Typed Name and Title)  
\_\_\_\_\_  
(Date)

### RECIPIENT

City of Knoxville  
(Name of Organization)

BY: \_\_\_\_\_  
(Signature of Authorized Official)  
\_\_\_\_\_  
(Typed Name and Title of Authorized Official)  
Indya Kincannon, Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM:

FUNDS CERTIFIED:

\_\_\_\_\_  
CHARLES W. SWANSON, Law Director

\_\_\_\_\_  
BOYCE H. EVANS, Finance Director

(Date)

**REPLACEMENT RECIPIENT**

Knoxville-Knox County Office of Housing Stability  
(Name of Organization)

BY:

\_\_\_\_\_  
(Signature of Authorized Official)

**Erin Read, Executive Director**

\_\_\_\_\_  
(Typed Name and Title of Authorized Official)

\_\_\_\_\_  
(Date)