

CITY OF KNOXVILLE
APPLICATION FOR DOWNTOWN FESTIVAL DISTRICT SPECIAL PERMIT

It is the applicant's responsibility to provide complete and accurate information. The Beer Board could deny or delay action on the application if any information is not accurate.

I / we hereby make application for a permit to sell, or distribute beer or other beverages authorized to be sold, stored or distributed under the provisions of the City of Knoxville alcoholic beverages ordinance Chapter 4 and base my application upon the answers to the following questions:

1. Business Applicant Name: Dogwood Arts

2. Applicant Address: 123 W Jackson Ave Zip 37902 Phone (865) 637-4561

3. Name of Event: Chalk Walk

4. Date(s) of Event: 4/5/25, Rain date 4/6/25

5. Event Serving Hours: 10 am - 7 pm

6. Event Manager's Name: Abigail Swabe Phone (865) 637-4561 Cell (423) 519-5807

Address 407 Bramblewood Ln City/State Knoxville, TN Zip 37922

7. _____ Proposed size of temporary serving Area: 10 X 20 serving area
(in square feet) (in square feet) tented & surrounded by fencing

8. If tent is being erected for Event:
o What are the fire retardancy specifications: flame-resistant fabric
o Does the tent have open sides or walls: yes

CITY OF KNOXVILLE
APPLICATION FOR DOWNTOWN FESTIVAL DISTRICT SPECIAL PERMIT
AFFIDAVIT

1. I/we Abigail Swabe hereby solemnly swear or affirm that each statement in this application is true and correct and understand that if any statement contained herein is false, the permit issued is automatically forfeited and voided. Furthermore, that in the event of forfeiture I/we shall not be eligible to receive another permit for a period of ten (10) years pursuant to Tennessee Code Annotated § 57-5-105(d).
2. I/we understand that all applicants are charged with the responsibility of knowing the local and state beer laws. I/we are aware that the penalty for violating state or local beer laws can include revocation or suspension of the permit and/or the imposition of civil penalties up to ONE THOUSAND FIVE HUNDRED 00/100 DOLLARS (\$1,500.00) PER OFFENSE.
3. I/we understand that if the business allows illegal gambling on the premises that the beer permit will be subject to revocation.
4. I/we hereby release, absolve and hold harmless, the City of Knoxville, the Knoxville Beer Board, the Knoxville Police Department, and the employees, agents and representatives of all of the foregoing from any and all liability of whatever type for any damages, causes of actions, personal property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or any other matters related to my application. I/we hereby waive all possible liability of the City of Knoxville, Knoxville Beer Board, Knoxville Police Department, and the employees, agents and representatives of all the foregoing as stated above.
5. I/we agree that the use of any server who has been convicted within the past ten (10) years of any law relating to the sale, possession, manufacture or transportation of intoxicating beverages, including beer, as defined by City of Knoxville Code Section 4-37 or the use of any server who has been convicted of any felony or crime involving moral turpitude within the past ten (10) years will be cause for possible revocation of the beer permit.
6. I/we understand if any information given in the application subsequently changes, I/we will immediately notify the Knoxville Beer Board c/o Business Tax Office.
7. I/we assume full responsibility for the permit and will be accountable for full compliance with the laws of Knoxville and the State of Tennessee in the sale of beer.
8. I/we have read the foregoing release. I/we fully understand its provisions, and voluntarily consent to abide by its requirements.
9. I/we acknowledge and understand that the fees paid for the beer permit application process are non-refundable.
10. The undersigned is the applicant or the bona fide and qualified agent/representative of the corporate applicant.

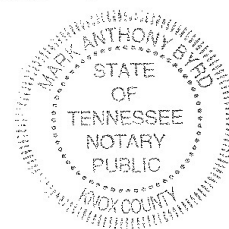
Abigail Swabe
Applicant Signature or Agent/Representative

Date: 3/7/25

Sworn to and subscribed before me this 7th day of March, 20 25.

Notary Public: Mark Anthony Byrd

My Commission Expires: 4-2-28



CITY OF KNOXVILLE
APPLICATION FOR DOWNTOWN FESTIVAL DISTRICT SPECIAL PERMIT
EVENT MANAGER APPLICATION

Reason for Application: ☒ New Application ☐ Manager Change or Addition

1. Name Abigail Swabe
2. Home Address 407 Bramblewood Ln City Knoxville State TN Zip 37922
3. Home Phone () Cellular Phone (423) 519-5807 Date of Birth 04 / 06 / 94
4. Driver's License # _____ State TN Social Security # _____
5. Local Business Name Dogwood Arts
6. Local Business Address/ZIP 123 W Jackson Ave, 37922 Business Phone: (605) 637-4561
7. Have you ever been convicted of any violation of liquor and/or beer laws, felonies, or any crime involving moral turpitude, within the last ten years, or do you have any charges **currently pending**? ☐ Yes ☒ No
If yes, give particulars of each charge, including city, county, state: court and date: _____
8. Have you ever had a beer permit revoked, suspended, or denied? ☐ Yes ☒ No
If yes, explain: _____
9. Have you ever been convicted of any misdemeanors (Speeding, DUI, Simple Assault, etc.) within the last ten (10) years or have any charges currently pending? ☐ Yes* ☒ No
*If yes, give particulars of each charge, including city, county, state: court and date: _____
10. Do you understand both the state laws and the local laws regulating the sale and distribution of beer in the City of Knoxville? ☒ Yes ☐ No
11. Do you understand that **allowing illegal gambling** on the premises will subject the permit to revocation? ☒ Yes ☐ No

AFFIDAVIT

I hereby solemnly swear or affirm that each statement in this application is true and correct and agree that if my statement is false, the permit issued may be revoked by the Beer Board, upon notice and hearing, and that the burden is on the permittee to prove the correctness of all the statements in this application.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated §10-7-503.

I, Abigail Swabe, understand that by submitting this application, a background investigation shall be conducted and any and all documents related to my investigation shall become public records.

I, Abigail Swabe, hereby release, absolve and hold harmless, the City of Knoxville, the Knoxville Beer Board, the Knoxville Police Department, its employees, agents and representatives, from any and all liability of whatever type for any damages, causes of actions, personal or property injuries which may result as a consequence of my application for a beer permit, background investigation, release of documents or any other matters related to employees, agents and representatives as stated above.

I have read and understand the foregoing Release and understand its provisions and voluntarily consent to abide by its requirements.

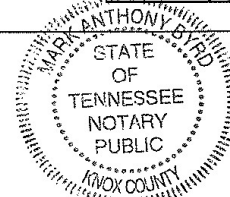
Abigail Swabe
Signature of Applicant

Date: 3/7/25

Sworn to and subscribed before me this 7th day of March, 2025.

Notary Public: [Signature]

My Commission Expires: 4-2-28





U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR P. O. Box 1107
Nashville, Tennessee 37202
February 21, 1968

IN REPLY REFER
Form L-178
434: CJR

NASH-EO-68-23

Dogwood Arts Festival, Inc.
705 Gay St., S. W.
Knoxville, Tennessee 37902

PURPOSE	
Educational	
ADDRESS INQUIRIES & FILE RET: DISTRICT DIRECTOR OF INTERN.	
Nashville, Tennessee	
FORM 990-A RE- QUIRED	ACCOUNTIN ENDING
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	June 30

Gentlemen:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

James A. O'Hara
James A. O'Hara
District Director

Internal Revenue Service

Date: November 12, 2004

Dogwood Arts Festival, Inc.
106 W. Summit Hill Dr.
Knoxville, TN 37902

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Schaquistia Bolton 31-08028
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
62-6074113

Dear Sir or Madam:

This is in response to your request of November 12, 2004, regarding your organization's tax-exempt status.

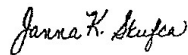
In February 1968 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



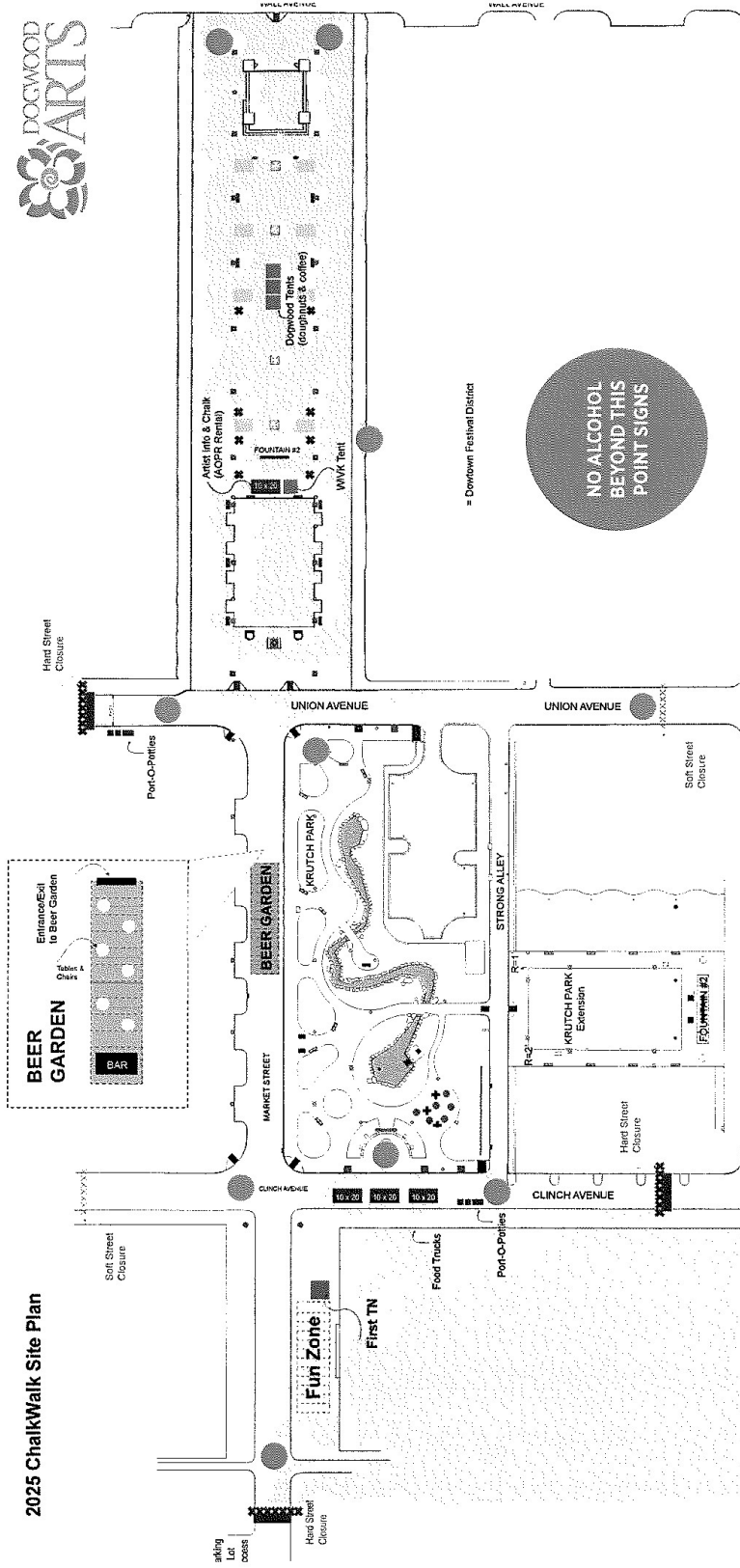
Chalk Walk 2025

Plan for Beer Server Compliance

Dogwood Arts staff will be on site for the entire event and a Knoxville Police Department Officer will be hired to be present at all point of sale locations for alcoholic beverages during active pour times.

- Event staff who are assigned to each bar will go through compliance training (by an event organizer) before the start of their shift. There will be multiple event staff assigned to specific tasks behind each bar station at all times. Tasks include:
 - Checking IDs to confirm customers are of the legal drinking age and placing a wristband on each age 21+ customer
 - Taking orders & accepting payment
 - Handing alcoholic beverage to customer
- Beer will only be sold in a designated 'Beer Garden Area,' however beer will be allowed to be consumed throughout the festival footprint (see site plan)
- 'NO ALCOHOL BEYOND THIS POINT' signs will be placed at all event exits to prevent alcohol from leaving the festival district footprint
- Fencing/barriers will be placed around Beer Garden Area
- Only two drinks are served at one time per customer
- The refusal of service or sale will be determined by Dogwood Arts staff and a KPD officer will be involved if the customer needs to be removed from the event
- Anyone found in possession of alcohol without an event-specific wristband will have the alcohol confiscated and disposed of
- Servers found in violation of alcohol policies will be assigned a task that does not involve the handling or sale of alcohol and/or will be removed from the event

2025 ChalkWalk Site Plan



NO ALCOHOL
BEYOND THIS
POINT SIGNS



TEMPORARY TRAFFIC CONTROL PERMIT
CITY OF KNOXVILLE
Traffic Engineering



PHONE: (865) 215-6100 email: roadclosures@knoxvilletn.gov

SUBMITTED DATE: 2/19/2025 TRAFFIC CONTROL PERMIT NUMBER: 25-T-126

SITE DEVELOPMENT PERMIT NUMBER: RIGHT-OF-WAY PERMIT NUMBER:

DATE OF WORK: 4/5/2025 THRU 4/5/2025

TIME OF WORK: FROM 6AM TO 7PM

STREET NAME LOCATION: Market Street, Union Ave, Clinch Ave

BETWEEN: Church AND Union

APPLICANT NAME: Emily Curran

ADDRESS: 123 W Jackson Ave

PHONE: 865.637.4561 FAX: CONTACT: Emily Curran

E-MAIL: ecurran@dogwoodarts.com

PROJECT DESCRIPTION: Chalk Walk features over 300 artists and collaborative teams working on-site from 8am-5pm to complete their artwork.

DESCRIBE TYPE OF CLOSURE: STREET, SIDEWALK, LANE, OTHER

KPD and Sign Shop will coordinate to manage closure. Union Ave, just west of Market Street: hard street closure. Union / Clinch Ave, just west of Market: soft street closure. Clinch Ave, just west of Gay Street: hard street closure. Market Street, just north of Church: hard street closure.

NOTES:

1. A DETAILED TRAFFIC CONTROL PLAN MUST BE PROVIDED TO SHOW THE PLAN FOR TRAFFIC CONTROL, INCLUDING DEVICES TO BE USED AND THE LOCATION OF THESE DEVICES. ANY ACTIVITY OR WORK MAY NOT BEGIN UNTIL THE ENGINEERING DIVISION HAS APPROVED THE PLAN. TRAFFIC CONTROL PLANS FOR THE FOLLOWING REQUIRE A PLAN PREPARED AND SEALED BY A PROFESSIONAL ENGINEER LICENSED IN THE STATE OF TENNESSEE:

- A. ANY ACTIVITY ON A STATE ROUTE REQUIRING MULTI-LANE CLOSURES
- B. ANY ACTIVITY REQUIRING A DETOUR ON ANY ROADWAY.

TRAFFIC CONTROL PLANS FOR OTHER SITUATIONS MAY BE PREPARED BY PERSONNEL TRAINED IN WORK ZONE TRAFFIC CONTROL PROCEDURES.

2. PERMITTEES AND THEIR AGENTS OR EMPLOYEES MUST COMPLY WITH ALL ORDINANCES OF THE CITY OF KNOXVILLE AND WITH THE POLICY ON WORK ZONE TRAFFIC CONTROL. THE ENGINEERING DIVISION MAY DEMAND ADDITIONAL REQUIREMENTS.

3. A MINIMUM OF (2) TWO WORKING DAYS ARE REQUIRED FOR REVIEW AND PROCESSING OF PERMIT
A MINIMUM OF (4) FOUR WORKING DAYS ARE REQUIRED FOR THE CENTRAL BUSINESS IMPROVEMENT DISTRICT (CBID) AND UT./ FT. SANDERS AREA

4. TOTAL ROAD CLOSURES ARE REVIEWED AND APPROVED BY THE KNOXVILLE POLICE DEPARTMENT PRIOR TO THE SPECIAL EVENTS, POLICY & REDEVELOPMENT, or ENGINEERING OFFICE REVIEW PROCESS

5. A COPY OF THIS PERMIT MUST BE AVAILABLE AT WORK SITE.

APPLICANT'S SIGNATURE: Emily Curran

SPECIAL EVENTS OFFICE APPROVAL: (IF APPLICABLE) DATE:

POLICY AND REDEVELOPMENT APPROVAL: (IF APPLICABLE) DATE:

POLICE DEPARTMENT APPROVAL: DATE:

ENGINEERING SECTION APPROVAL: Ryan Harrell
Digitally signed by Ryan Harrell
Date: 2025.03.11 17:03:46
04:00 DATE: