
ENGINEERING DEPARTMENT



INTER-DEPARTMENTAL MEMORANDUM

CITY OF KNOXVILLE

DATE: May 1, 2025

TO: Penny Owens, Purchasing Agent

FROM: David L. M. Skov, P.E., Civil Engineer Manager

SUBJECT: **L.T. ROSS BUILDING RE-ROOF PROJECT -
PROFESSIONAL SERVICES CONTRACT FOR DESIGN SERVICES
& BID DOCUMENTS**

The Engineering Department considered the firms of MBI, Sanders Pace Architecture, and Benefield Richters to provide design services for the re-roof project at the L. T. Ross Building at 2247 Western Ave. The Engineering Department requested the architectural firm Sanders Pace Architecture to submit a detailed scope of services and proposed fee to design and provide bid documents for a new roof on the L. T. Ross Building. The scope of professional services is similar to the recently completed Christenberry Recreation Center Re-roof Project which was successful. I have reviewed its attached proposal and recommend entering in to a contract with Sanders Pace Architecture, LLC, for an amount not to exceed \$49,820.00. This contract will be funded from the SVC204302 – LT Ross Building Improvements project line item in the Capital Budget. All work will be complete by December 31, 2026. Upon approval by city council, please proceed with initiating a contract for these professional services.

If you need additional information, please contact me.

David L. M. Skov, P.E.
Civil Engineer Manager

Attachment:
251701_proposal_REVISED.pdf

cc: George Daws, P.E., Engineer Manager II
Project File