

---

# ENGINEERING DEPARTMENT



INTER-DEPARTMENTAL MEMORANDUM

CITY OF KNOXVILLE

---

**DATE:** April 29, 2025  
**TO:** Penny Owens, Purchasing Agent  
**FROM:** Shawn E. Fitzpatrick, P.E., Civil Engineering Chief  
**SUBJECT:** **OUTDOOR KNOXVILLE REROOF PROJECT  
PROJECT NO. 25A-V-0766**

---

The Engineering Department has reviewed the bids for the above referenced Project and recommends that the Project be awarded to Henley Roofing Company. The lowest responsive bid was \$151,300.00.

Please request that a contract for \$151,300.00 be placed on the next Council Agenda.

If you need additional information, please contact me.

A handwritten signature in blue ink that reads "Shawn Fitzpatrick".

---

Shawn E Fitzpatrick, P.E.  
Civil Engineering Chief

Attachment

SEF:jkh

cc: Project File